



United Counties of Leeds and Grenville

Public Works Division
Consent Granting Authority
Forestry
Planning
Roads

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ROAD CUT PERMIT

Please fill out this form and submit this along with the documents noted below (A minimum of one (1) week is required prior to the requested date).

Form with fields: Date, Location of Proposed Work, Reason for Road Cut, Description of Work Being Done, Date of Proposed Work, Company Contractor, Address of Company Contractor, Name of Utility Company, Address of Utility Company.

REQUIRED DOCUMENTS section with checkboxes for: Road Excavation Sketch, Traffic Plan, Location Map, Signed Terms & Conditions.

FOR OFFICE USE ONLY:

Reviewed By: section with fields for Patrol Supervisor Name / Signature and Date.

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## **TERMS AND CONDITIONS**

- 1) The excavation should be carried out so that the excavated granular and pavement are kept separate from any earth material that is found below them. **The granular and pavement materials should be disposed of and the earth material should be stockpiled and re-used as native backfill if at all possible, as we are concerned with the road heaving over the winter with this sort of cut.**
- 2) The edge of the excavated area, and the final joint between the existing pavement and the patch, should be located either on the centreline of the street or in the centre of one of the driving lanes. Joints created in the wheel path do not tend to last very well. If the entire width of the street must be excavated then this will not be a concern. **The roadway is to be resurfaced within 48 hours (two days) of excavation.**
- 3) Once the line is placed and covered with granular/sand bedding, native backfill should be placed and compacted up to existing subgrade (the bottom of the layers of granular material under the existing road). If the soil is a fairly heavy clay at this location, thin lifts of backfill with compaction by static rolling (no vibration), or else a small sheep's foot roller, will be necessary. The depth of existing pavement and granular material are to be matched with 90mm of HL3 asphalt, placed in two lifts, and 150 mm of Granular "A" over Granular "B" (see sketch).
- 4) If storm sewer pipes or a sub drainage system is encountered in the excavation, they will need to be re-connected prior to the backfilling operation. Suitable provisions for drainage of the excavation will have to be arranged if a storm sewer must be disconnected or the excavation begins to full up with water. Any permits required for dewatering are also the contractor's responsibility.
- 5) The Counties requires two days notification prior to the starting and completion date, so if need be, Counties Inspectors are able to be on site. **A copy of the traffic control plan must accompany the road cut request to the Counties.**
- 6) Provincial and Township approvals required for the work will be the Contractor's responsibility, as will all traffic control. Traffic control signing should be according to the traffic control plan as amended by any direction that may be received from the O.P.P. or the Ministry of Labour during the course of the work. Please notify the Ontario Provincial Police, the local Fire Department and the Paramedic Services (PS), the local Township or Municipality, affected local business and the STEO prior to any full or partial road closures. It is further understood that the construction will not affect entrance to local residences. Also, traffic control will be set up and buses going through will be made a priority and will be flagged through as soon as they reach the construction zone.
- 7) The Counties will require that the Contractor repair to its satisfaction any damages to roads, lighting, walkways or curbing that result from the work, and any deficiencies that appear in the finished work. **Failure to do so may result in denial of future road cut permits.**

**I hereby acknowledge the requirements and conditions stated above and agree to repair to the Owner's satisfaction any damages or deficiencies from the work.**

\_\_\_\_\_  
Company Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Title