



Request to Install Air Conditioner

I, _____, have read the Tenant Obligations and
(Tenant Name - Print)

Installation Criteria for Air Conditioners, and agree to adhere to these obligations and criteria for installation.

Address: _____ Unit No.: _____

Air Conditioner #1

Make / Model of Air Conditioner: _____
BTUs / Wattage of Air Conditioner: _____
Location in unit where air conditioner will be installed: _____

Air Conditioner #2

Make / Model of Air Conditioner: _____
BTUs / Wattage of Air Conditioner: _____
Location in Unit Where Air Conditioner is Installed: _____

Tenant Signature

Date

If you have any questions, please contact the Maintenance Department at 613-342-3840 extension 2118.

For Office Use Only:

Received on: _____ Received by: _____
 Approved Denied

Signature (Maintenance Supervisor)

Date