www.leedsgrenville.com

United Counties of Leeds and Grenville
Provincial Offences Office
32 Wall St., Suite 100
Brockville, ON K6V 4R9
T: 613-342-2357
F: 613-342-8891
poacourt@uclg.on.ca

MOTION FOR EXTENSION OF TIME TO PAY FINE

TICKET/FINE HOLDER INFORMATION

FULL NAME: _____ **DATE OF BIRTH:** _____

DRIVER'S LICENCE #: _____

STREET ADDRESS: _____ **APT #:** _____

CITY: _____ **P.O. BOX #:** _____

POSTAL CODE: _____ **EMAIL:** _____

HOME TELEPHONE: _____ **CELL:** _____

FINANCIAL INSTITUTION: _____ **LOCATION:** _____

PLEASE CHECK AND COMPLETE EITHER 1 OR 2 BELOW – WHICHEVER IS APPLICABLE.

1) □ EMPLOYED, EMPLOYER: _____ **JOB TITLE:** _____

2) □ UNEMPLOYED, INCOME SOURCE: _____

TICKET/FINE(S): _____

REASON YOU ARE APPLYING FOR AN EXTENSION OF TIME TO PAY: _____

_____

IF GRANTED, WHAT IS YOUR PROPOSED PAYMENT OR PAYMENT SCHEDULE TO TAKE CARE OF THIS DEBT AS QUICKLY AS POSSIBLE? _____

SIGNATURE: _____ **DATE:** _____

COMPLETED FORM CAN BE SUBMITTED AS FOLLOWS:

BY EMAIL poacourt@uclg.on.ca **BY FAX** 613-342-8891

IN PERSON OFFICE HOURS ARE MONDAY TO FRIDAY, 8:00 A.M. - 4:00 P.M.

BY MAIL PROVINCIAL OFFENCES
UNITED COUNTIES OF LEEDS AND GRENVILLE
32 WALL STREET, SUITE 100
BROCKVILLE, ONTARIO K6V 4R9

NOTE: *Soon after this completed form is received, a Justice of the Peace will review your request for an extension of time to pay and make their decision. Communication will follow by mail to the address completed above.*