

## Types of Housing in the United Counties of Leeds and Grenville

### Affordable Housing

Affordable housing is not rent-geared-to-income; however, you must be eligible for rent-geared-to-income assistance to qualify for affordable housing units. Household income limits for rent-geared-to-income units do not apply to affordable housing. Rent for affordable housing units is approximately 80% of average market rent as published annually by the Canada Mortgage and Housing Corporation (CMHC).

Affordable housing is available in Elgin, Prescott, and Oxford Mills. To apply for affordable housing units, complete an Application for Subsidized Housing, and submit it to the Social Housing Registry.

### Market Rent Housing

Market rent housing refers to units with rent at the low end of private market rents and is provided by some non-profit housing providers.

Apply directly to the non-profit/co-operative housing corporation for a market rent unit.

### Rent-Geared-To-Income (RGI) Housing

- **Public housing** – The United Counties of Leeds and Grenville (the Counties) owns and maintains the public housing portfolio. Public housing consists of 667 rent-geared-to-income units – 488 apartment units in 15 multi-residential buildings throughout Leeds Grenville, and 179 family units in Brockville and Prescott. All public housing units are designated smoke free.
- **Non-profit housing** – Owned and maintained by a non-profit corporation and managed by a volunteer Board of Directors. Some non-profit housing units are designated smoke free.
- **Rent supplement housing** – Rent-geared-to-income units provided by private landlords through an agreement with the Counties. A rent supplement subsidy is paid directly to the landlord by the Counties. The rent supplement subsidy is equal to the difference between the full monthly rent for the unit and the geared-to-income rent payable by the tenant.
- **Co-operative housing** – Requires membership and participation in managing, governing and maintaining the co-operative.

Apply to the Social Housing Registry or directly to the housing provider. The housing provider will forward your application to the Social Housing Registry.

Waitlists for the following non-profit providers are managed by the housing administrator; apply directly to the non-profit housing administrator:

- Athens and District Housing Corp.
- Marguerita Residence Corporation <http://www.margueritarresidence.ca>
- Gananoque Housing Inc.

*For additional information about each building and location, refer to the Social Housing Brochure available at [www.leedsgrenville.com](http://www.leedsgrenville.com) or at any Community and Social Services office.*

**Applicant/Tenant Name(s):** \_\_\_\_\_

**Address:** \_\_\_\_\_

This form is completed in support of:  An application for subsidized housing, or  
 Determination that the household is overhoused

1. Indicate the number of bedrooms required for your household. Occupancy standards state that spouses are expected to share a bedroom, and another bedroom can be provided for each additional member of the household; however, you may choose fewer bedrooms if two members of the same gender who have a difference in age of five years or less share a bedroom. For example, a household with two boys aged 10 and 13 are eligible for a 3-bedroom unit, but could choose a 2-bedroom if preferred. If a 2-bedroom is selected, the two boys would be required to share a bedroom.

**Number of Bedrooms:**

Bachelor       1 bedroom       2 bedroom       3 bedroom       4 bedroom

**Public Housing - Adult Units**

**Smoke-Free** All public housing units are owned and administered by the United Counties of Leeds and Grenville, Community and Social Services Division – Housing Department and are designated smoke-free. Note that multi-residential buildings are still transitioning, and the Counties cannot guarantee that the building will be 100% smoke-free, or that the unit offered was not previously smoked in.

**Parking** There are waitlists for parking spaces at a number of our buildings. A unit may be offered without parking space.

**Brockville**

- Hastings Drive (1 bedroom units)
- Reynolds Drive (Bachelor and 1 bedroom units)
- Cardinal** - Helen Street (1 bedroom units)
- Gananoque** - Stone Street South (1 and 2 bedroom units)

**Kemptville**

- Bridge Street (1 bedroom units)
- Prescott Street (1 bedroom units)
- Mallorytown** - Miller Drive (1 bedroom units)

**Merrickville**

- Brock Street (1 bedroom units)
- Lewis Street (1 bedroom units)

**Prescott**

- Fort Town Drive (1 bedroom units)
- Hyde Street (Bachelor and 1 bedroom units)

- Water Street (1 and 2 bedroom units)
- Spencerville** - Bennett Street (1 bedroom units)
- Westport** - Bedford Street (1 bedroom units)

**Rent Supplement – Adult**

- Brockville** – Kyle Court (1 bedroom units)
- Brockville** – Kensington Court (1 bedroom units)
- Brockville** – MacOdrum (1 bedroom units)
- Brockville** – South of 401 (Bachelor and 1 bedroom units)
- Kemptville** (1 bedroom units)
- Prescott** (1 bedroom units)

**Public Housing – Family Units**

**All public housing units are designated as smoke-free.**

**Brockville**

- Bartholomew Street (2 and 3 bedroom units)
- Bisley, Reynolds, Salisbury (2 and 3 bedroom units)
- Brighton Crescent (2, 3, and 4 bedroom units)
- Glengarry Road (2, 3, and 4 bedroom units)
- Peden Boulevard (3 bedroom unit only)

**Prescott**

- Boundary Street/Churchill Road (2 and 3 bedroom units only)
- Edward Street (3 bedroom units only)
- Fort Town Drive (2, 3, and 4 bedroom units)

**Rent Supplement – Family (Apartments)**

- Brockville** – North of 401 (2 and 3 bedroom units)
- Brockville** – South of 401 (2 bedroom units)
- Kemptville** (2 and 3 bedroom units)

**Co-operative Housing – Family**

- Brockville** - Shepherd’s Green, Liston Avenue (1, 2, and 3 bedroom units)

**Non-Profit Housing – Family**

- Brockville** – EarlsCourt, 12 Central Avenue East, smoke-free (2 and 3 bedroom units)  
 Brockville Municipal Non-Profit Housing Corporation
- Delta** – Delta Park Road (3 bedroom units only)  
 Bastard & South Burgess Non-Profit Housing Corporation
- Elgin** – Pineview - Cedar Crescent/Maple Avenue (1, 2 and 3 bedroom units)  
 South Crosby Non-Profit Housing Corporation
- Gananoque** – Hampton Heights, Victoria Avenue (2, 3, and 4 bedroom units)  
 Gananoque Family Housing Inc.
- Portland** – Harlem Road (3 bedroom units only)  
 Bastard & South Burgess Non-Profit Housing Corporation

**Non-Profit Housing – Seniors**

Applicants may apply to the waiting list for seniors-only buildings one year prior to reaching the minimum age requirement (i.e. may apply at age 59 for a seniors only building 60+ or at age 64 for seniors 65+).

- Athens** –Valley View Court, Charleston Road (60+)  
 Apply to Athens & District Non-Profit Housing Corporation, PO Box 608, Athens, ON K0E 1B0
- Brockville** - Legion Village, Charlotte Place (65+)
- Brockville** – Marguerita/Maryanna Apartments, Church and Clarissa Streets (applications accepted at age 60, but will not be housed until age 65). Apply to: Marguerita Housing Corporation <http://www.margueritaresidence.ca>
- Brockville** - Wall Street Village (1 and 2 bedroom units); (applications accepted at age 60, but will not be housed until age 65). Apply to Marguerita Housing Corporation <http://www.margueritaresidence.ca>
- Elgin** – Rideau Lakes Apartments, Main Street (60+)  
 South Crosby Non-Profit Housing Corporation
- Gananoque** – Stocking Hill Apartments, Emma Street, smoke-free, (60+ and 65+)  
 Gananoque Housing Inc.
- Portland** – Mill Bay Court, Campbell Street (65+)  
 Bastard & South Burgess Non-Profit Housing Corporation

**Public Housing – Seniors**

**All public housing units are designated smoke free.**

- Brockville** - Water Street West (Bachelor and one-bedroom units); (65+)
- Lansdowne** - Centre Street (one-bedroom units); (65+)

**Rent Supplement – Seniors**

- Brockville** – Wall Street Village – Rent-g geared-to-income (one-bedroom units); (applications accepted at age 60, but will not be housed until age 65)

**Affordable Housing:**

- Elgin** – Elgin Seniors Housing, 1 bedroom accessible units; target group: 60 and over
- Oxford Mills** - Private – 2 bedroom units only; smoke-free; no pets
- Prescott** – United Counties of Leeds and Grenville – two-bedroom accessible units; smoke-free; target group: age 55 and over

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Applicant/Tenant Signature

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Date

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Applicant/Tenant Signature

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Date

As we continue to move to a paperless environment, the United Counties of Leeds and Grenville (Leeds Grenville) has introduced the ability to communicate with applicants and tenants through email. In order for authorized staff to communicate with you through email, you must provide consent. Please review the following conditions and risks, and sign the consent to indicate you agree to receive future communication from the United Counties of Leeds and Grenville Housing Department, by email.

**It is important for you to know** that Counties' staff will only use email to communicate information of value for the delivery of housing programs. Email will be used to communicate housing offers, eligibility decisions, appointments, sharing of relevant information, annual reviews, etc.

All communications may become part of your file. You have the same right of access to such communications as you do to the remainder of your file. If you have signed consent to share information with other programs administered by the Counties, your email messages may be forwarded to another Counties' staff member as needed to deliver service. Your messages and/or information may be shared with external service providers, for programs you are currently receiving. We will not share your messages externally unless you have consented, or authorized by provincial or federal law.

**Conditions for use:**

- Messages should be brief. Please telephone the office or make an appointment to discuss more involved matters.
- If you need to discuss something urgently or to communicate time sensitive matters, please call our office.
- It is your responsibility to follow up with Counties' staff if required.
- It is your responsibility to notify the Counties of any changes to your email address.
- Messages may be printed and retained on your file.
- Email privileges will be removed for frivolous messaging, threatening or inappropriate messages, spamming or excessive messaging resulting from impatience.
- Emails to Counties' staff must include the name of the staff to which you are sending the email, and the sender's full name.

**What can email messaging be used for?**

- Schedule, re-schedule, cancel or confirm appointments.
- Sharing information – e.g. change of address, phone number or other personal documents.
- Sending notice of decisions.
- General inquiries - request a form, a referral, etc.
- Attempt to contact when unable to contact by phone.

**The Counties will reply to your email within one business day during business hours. If response is not received within one business day, the staff may be out of office; please call the office to ensure your needs are met.**

**Risks of using email:**

There are some risks with using email. These risks include, but are not limited to:

- Messages can be accidentally sent to the wrong person by mistyping or using inaccurate email address.
- It is possible for a third party to breach the confidentiality of email and intercept messages without authorization or detection.
- Email messages can be altered, forwarded or circulated; stored electronically or on paper; and broadcast to unintended recipients.
- If you share your email address, information may be inadvertently communicated to others.
- Messages may be read on cell phones and laptops, which are vulnerable to being stolen or lost.
- Email is vulnerable to hacking, spam, viruses or someone trying to access your information.

Risks can be reduced by ensuring you do not open email messages and attachments from unknown contacts and keeping your email address up-to-date with Leeds Grenville. Ensure your phone is password protected. We recommend you also add Leeds Grenville as a "contact" so you can readily recognize emails coming from our office, and Leeds Grenville emails will not be sent to Junk Mail.

The United Counties of Leeds and Grenville will make every effort to maintain the security and confidentiality of email information sent and received, but full security and confidentiality cannot be guaranteed. The United Counties of Leeds and Grenville Housing Department is not liable for breaches of confidentiality caused by yourself.