

**FEBRUARY 10, 2021**

**JOINT SERVICES COMMITTEE REPORT**

**REPORT NO. JSC-005-2021**

**ANNUAL MINISTRY DRINKING WATER  
SYSTEM INSPECTIONS**

**CHRIS MORRISON  
MANAGER, HOUSING DEPARTMENT**

**ALISON TUTAK,  
DIRECTOR, COMMUNITY AND  
SOCIAL SERVICES**

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**RECOMMENDATIONS**

**THAT** the Joint Services Committee of Leeds Grenville recommends that Counties Council receive and accept the 2020 Ministry of the Environment, Conservation and Parks' Drinking Water System Inspections, and 10 Year Financial Plan for the Mallorytown (Miller Drive) and Spencerville (Bennett Street) systems.

**BACKGROUND**

The United Counties of Leeds and Grenville (the Counties) is the owner of two small municipal residential drinking water systems. The Housing Department is the designated operating authority of them, located at:

- Miller Manor, 3 Miller Drive, Mallorytown, Ontario (Number 260006959) - a 17-unit housing complex constructed in 1978. The building draws raw water from a single-drilled production well, and uses a point-of-entry-treatment unit for drinking water.
- The Maples, 33 Bennett Street, Spencerville, Ontario (Number 260006971) – a 15-unit housing complex constructed in 1975. The building draws raw water from a single drilled production well, and uses a point-of-entry-treatment unit for drinking water.

single drilled production well, and uses a point-of-entry-treatment unit for drinking water.

As the Operating Authority, the Housing Department has the legislative responsibility under the *Safe Drinking Water Act, 2002* to maintain all requirements relating to the systems, as well as insure the quality of the drinking water.

## **DISCUSSION**

On November 25, 2020 the Ministry of the Environment, Conservation and Parks performed on-site inspections of 33 Bennett Street, Spencerville, and 3 Miller Drive, Mallorytown, and issued reports on January 5, 2021 and January 7, 2021 for the buildings.

The primary focus of the inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation, as well as evaluating conformance with ministry drinking water related policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems, that focuses on the source, treatment and distribution Components, as well as management practices.

Both drinking water systems are subject to the legislative requirements of the *Safe Drinking Water Act, 2002 (SDWA)* and Regulations made therein, including *Ontario Regulation 170/03, "Drinking Water Systems"(O.Reg. 170/03)*.

The Inspection reports will identify "Non-compliance with Regulatory Requirements and Actions Required" and "Summary of Recommendations and Best Practice Issues".

Non-compliance with Regulatory Requirements and Actions Required are linked to incidents of non-compliance with regulatory requirements contained within an act, a regulation, or site-specific approvals, licenses, permits, orders, or instructions. Such violations may result in the issuance of mandatory abatement instruments, which could include orders, tickets, penalties, or referrals to the ministry's Environmental Enforcement and Compliance Office.

There were no issues of "Non- compliance with Regulatory Requirements and No Actions Required" identified during the inspection for either building.

The Summary of Recommendations and Best Practice Issues convey information that the owner or operating authority should consider implementing in order to advance efforts already in place to address such issues as emergency preparedness, the fulsome availability of information to consumers, and conformance with existing and emerging industry standards. Please note that items which appear as recommended actions do not, in themselves, constitute violations.

There were no Summary of Recommendations and Best Practice Issues identified during the inspection for either building.

### **FINANCIAL IMPLICATIONS**

Per *Ontario Regulation 453/07* Financial Plans, the Operating Authority is responsible to develop a 10-Year Financial Plan for water systems to demonstrate the continued viability and ability to maintain capacity of the system. These financial plans must be prepared in accordance with Public Sector Accounting Board (PSAB) standards required under PS1200 Financial Statement Presentation and PS3150 Tangible Capital Assets.

The ongoing maintenance of the water systems is included in the operational budget of the Housing Department.

### **ATTACHMENTS**

- Attachment 1: The Maples Drinking Water System 2020-21 Inspection Report
- Attachment 2: Miller Manor Apartments Drinking Water System 2021-21 Inspection Report
- Attachment 3: 10-Year Financial Plan – The Maples, Spencerville
- Attachment 4: 10-Year Financial Plan – 3 Miller Drive, Mallorytown



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**CHRIS MORRISON**  
**MANAGER, HOUSING DEPARTMENT**




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**DATE**

  
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**ALISON TUTAK**  
**DIRECTOR OF COMMUNITY AND SOCIAL SERVICES**

Jan. 29 / 2021  
**DATE**

  
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**PAT HUFFMAN**  
**TREASURER**

January 29, 2021  
**DATE**

  
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**ANDY BROWN**  
**CHIEF ADMINISTRATIVE OFFICER**

February 1, 2021  
**DATE**