



United Counties of Leeds and Grenville

Public Works Division
Consent Granting Authority
Forestry
Planning
Roads

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LIMERICK FOREST INTERPRETIVE CENTRE
LEASE AGREEMENT

1175 Limerick Road – 613-258-2259

Between THE UNITED COUNTIES OF LEEDS AND GRENVILLE (UCLG) and:

Form with fields: Company/Organization (Lessee), Applicant/Permit Holder, Address, Phone Number, Emergency Phone Number(s), E-Mail Address

For the PURPOSE of:

Form with fields: Event Name, Start Date & Time, End Date & Time, Description of Proposed Event

In the AMOUNT of:

Table with 3 rows: 1/3 Day (\$57.50 + HST = \$64.98), Full Day (\$120.00 + HST = \$135.60), Weekend (\$180.00 + HST = \$203.40)

REQUIRED ATTACHMENTS/DOCUMENT CHECKLIST

Form with 2 rows: Signed Lease Conditions, Insurance Certificate (\$2,000,000 Liability – Naming the Counties of Leeds and Grenville as Additional Insured)

A minimum of two (2) weeks is required to process the permit request

FOR OFFICE USE ONLY:

Lease Fee of \$ received on

Approved by:

Signature line for Forest Manager, Limerick Forest / Signature and Date

The permit holder shall notify the above Manager of Forestry 48 hours prior to the event.

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LEASE TERMS AND CONDITIONS

1. Lessee is responsible for upholding and communicating to all staff, clients and/or attendees the following:
 - a. Maximum occupancy of the Interpretive Centre at any time is 38 persons.
 - b. Smoking/vaping is prohibited in or within 15m of the Interpretive Centre.
 - c. Alcohol is prohibited within the boundaries of the Limerick Forest, including in the Interpretive Centre.
 - d. The use of equipment with an open flame is not permitted inside the Interpretive Centre (e.g., turkey roasters, Coleman stoves, etc.).
2. Lessee is expected to leave the building in the same condition it was found: free from all garbage, recycling, debris and damage. Costs associated with repairs or equipment replacement that is not the result of normal wear and tear shall be the Lessee's responsibility.
3. Lessee is responsible for the security and safety of all staff, clients and/or public attending the function for which this facility is being leased. This includes communicating to visitors (staff and public alike) fire exit procedures, location of public washrooms, and the terms and conditions outlined herein.
4. Lessee is responsible for disarming / arming alarm system, locking doors when building is unattended (e.g. when on trails) and ensuring adult supervision of children in building.
5. Lessee is responsible for returning door key to UCLG within 48 hours of date of event; key deposit will be returned upon receipt of key and inspection of building by County staff confirming removal of garbage and recycling, lack of damage and general overall state of cleanliness; if County staff deem the building to not have been left in acceptable condition the key deposit will not be returned.
6. Lessee agrees to indemnify and save harmless the United Counties of Leeds and Grenville, it's employees and it's governing boards from and against any and all claims, actions, demands, loss, damages, liability and expenses, suits or other proceedings by whomsoever made, brought or prosecuted for or in connection with loss of life, personal injury or damage to the property arising from any occurrence on the premises during their occupancy/use of the premises described above, or by any neglect, misfeasance, or nonfeasance on the Lessee's part or on the part of persons employed by him/her or under his/her control, unless caused by negligence of the Lessor.
7. Lessee agrees that the Counties is released from any and all claims for injury or damage to property, however caused, which may be sustained by the Lessee or their employees while carrying out operations under this contract.
8. During the entire term of this contract, the Lessee agrees to have in force a general public liability and property insurance policy or policies with a limit of at least \$2,000,000 for each occurrence that protects the Counties and the Lessee against any claim arising out of any act or omission of the Lessee, any employee of the Lessee or any of them, in the performance or intended performance of this contract. A certificate naming the "United Counties of Leeds and Grenville" as an additional insured party will be provided by the Lessee at the time of signing this contract.
9. Lessee agrees to comply with all municipal, provincial, federal and other laws, statutes, ordinances and requirements.
10. UCLG has the right at any time during an event to terminate this agreement for the breach of any of its terms without recourse of or refund of any fees or deposit.

DECLARATION OF APPLICANT

I hereby acknowledge the lease terms and conditions of the Limerick Forest Interpretive Centre Lease Agreement stated above and agree to repair to the Owner's satisfaction any damages or deficiencies resulting from the Event.

Company Representative / Organizer Signature (Lessee)

Date

Name (Please Print) (Lessee)

Title