

**UNITED COUNTIES OF LEEDS AND GRENVILLE  
MOVING PERMIT**

**To Move Heavy Vehicles, Loads, Objects or Structures in Excess of  
Limits Prescribed by Highway Traffic Act**

**PERMIT NO. \_\_\_\_\_**

***By Authority of By-Law No. 10-28 permission is hereby granted to:***

Name: \_\_\_\_\_ F) \_\_\_\_\_  
Address: \_\_\_\_\_ T) \_\_\_\_\_  
\_\_\_\_\_ Email) \_\_\_\_\_

Object Being Moved: \_\_\_\_\_

Description of Object: \_\_\_\_\_

Dimensions: Length: \_\_\_\_\_m Width: \_\_\_\_\_m  
Height: \_\_\_\_\_m Weight: \_\_\_\_\_kg  
No. of axles: \_\_\_\_\_

Destination: \_\_\_\_\_

From: \_\_\_\_\_

To: \_\_\_\_\_

Via the following County Roads: \_\_\_\_\_

Date and Time of Intended Move: \_\_\_\_\_

**Conditions of Permit: See attached Regulations for Oversize Loads**

***Contact for Rail Companies Prior to Move As per Regulation #6 of the General Regulations Attached:***

<b><i>Canadian Pacific Railway</i></b>	<b><i>Jeff Gonyou</i></b>	<b><i>(613) 812-0264</i></b>
<b><i>Canadian National Railway</i></b>	<b><i>Comm. Centre</i></b>	<b><i>(800) 465-9239</i></b>
<b><i>VIA Rail</i></b>	<b><i>Paul Charbachi</i></b>	<b><i>(514) 871-6154</i></b>

The following permit fee is: **\$81.87** (includes taxes and administration fees - refer to by-law 13-59)

**All permits must be paid in Canadian funds**

The Counties reserves the right to cancel this permit at any time without notice.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
On behalf of the Director of Public Works

I understand that the insurance fee only protects the Counties against third party damage which the movement of my oversize load may cause and I also understand that I must carry my own Liability Insurance.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
Applicant



United Counties of Leeds and Grenville

Public Works Division  
Forestry  
Planning  
Roads

25 Central Ave. W., Suite 100  
Brockville, ON K6V 4N6  
T 613-342-3840  
800-770-2170  
TTY 800-539-8685  
F 613-342-2101  
[www.leedsgrenville.com](http://www.leedsgrenville.com)

**Letter of Confirmation**

**Condition of Oversize Load Permit  
Road/Railway Grade Crossing**

Whereas the United Counties of Leeds and Grenville has made the Oversize Load Permit Applicant responsible for identifying the presence of any road/railway grade crossing on its intended route

And Whereas in the event that there are one or more such grade crossings the applicant must contact the affected railway company to obtain instructions prior to traversing the grade crossing.

Therefore, the Counties have requested written confirmation that the Applicant has contacted the affected railway company prior to the issuance of the Oversize Load Permit.

Therefore, the Applicant agrees to sign the following:

I/We \_\_\_\_\_, representative of \_\_\_\_\_  
(Print Name) (Trucking Company Name)

have met the United Counties of Leeds and Grenville's Regulations for Oversize Loads, with emphasis on Regulation No. 5. I/We the Applicant have contacted the affected railway company(s),

\_\_\_\_\_  
(Name of Railway(s))

and hereby verify that instructions have been received with regards to traversing the grade crossing identified on its intended route prior to the proposed oversize load move date.

The Counties upon receipt of this document agrees to issue an oversize load permit to the applicant.

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Counties Representative)

\_\_\_\_\_  
(Date)

# The Corporation of the United Counties of Leeds and Grenville

## REGULATIONS FOR OVERSIZE LOADS

### Regulations for Annual and Single Trip Permits

1. All permits must be obtained in the name of the owner of the vehicle making the move.
2. Where the vehicle is unlicensed, the owner shall provide the Counties with proof that adequate liability insurance is in force on the vehicle.
3. The applicant assumes all risks and liability for any damages or injury to persons and property resulting from the move and shall save the Counties harmless from any liability resulting from the issuance of the permit.
4. The applicant is responsible for any damage to the highway. The Counties may require a bond sufficient to cover the cost of repairing any possible damage to the highway.
5. The applicant is responsible for any damage to signs in the right-of-way during the move. In the event of damage, applicant is responsible for their repair/replacement and failure to pay may result in non-issuance of future permits.
6. **The applicant is responsible for identifying the presence of any road/railway grade crossing on its intended route. (See Counties map attached for crossing locations within the United Counties of Leeds and Grenville). In the event that there are one or more such grade crossings along the route the applicant must contact the affected railway company(s) to obtain instructions prior to traversing the grade crossing(s).**

CP Railway	Jeff Gonyou	(613) 812-0264
CN Railway	Comm. Centre	(800) 465-9239
VIA Rail	Paul Charbachi	(514) 871-6154

**The applicant must sign the Letter of Confirmation attached, proving that the applicant has contacted the affected railway company(s). The Oversize Load Permit will be issued to the applicant once the signed document is returned to the Counties by fax: 613-342-2101 or email: [roads@uclg.on.ca](mailto:roads@uclg.on.ca) .**

7. Written clearance from Ontario Hydro and Bell Canada may be required for any vehicle and load exceeding the height provisions of the Highway Traffic Act.
8. The permit may require special provisions for the maintenance of traffic including a Certified Superload Escort, flagmen, special signs, warning lights and other traffic control devices.
9. Moving of loads exceeding the dimensional limits set out in the Act will not be permitted on Sunday, legal holidays, after sunset or before sunrise. All moves shall be initiated so as to insure that adequate time is allowed to conform to the requirements of this paragraph.
10. At no time shall any highway be closed to traffic by the blockage of both lanes. A single lane for traffic shall be maintained at all times but such single lane may include the road shoulder.
11. All provisions of Section 110 of the Highway Traffic Act, RSO 1996 apply to permits issued under the authority of this by-law.

# The Corporation of the United Counties of Leeds and Grenville

## REGULATIONS FOR OVERSIZE LOADS

### Special Regulations for Annual Trip Permit for Loads, Objects or Structures

**An Annual Trip Permit may be issued by the United Counties of Leeds and Grenville provided the following regulations are met:**

1. That the overall intended load width does not exceed 3.66 m
2. That the overall intended load length does not exceed 25.00 m
3. That the overall intended load height does not exceed 4.40 m
4. That the overall intended load weight does not exceed 10,000 kg for single axle, 19,500 kg for tandem and 25,500 kg for tridem

### Special Regulations for Annual Trip Permit for Heavy Vehicles

**An Annual Trip Permit may be issued by the United Counties of Leeds and Grenville provided the following regulations are met:**

5. That the overall intended load width does not exceed 4.30 m
6. That the overall intended load length does not exceed 33.00 m
7. That the overall intended load height does not exceed 4.45 m
8. That the overall intended load weight does not exceed 10,000 kg for single axle, 19,500 kg for tandem and 25,500 kg for tridem

### Special Regulations for Single Trip Permit

**A Single Trip Permit may be issued by the United Counties of Leeds and Grenville upon review of the application to assure the regulations noted below are met and upon approval of route by the Director of Public Works or a Public Works Department employee so delegated. The Counties may at their discretion provide the applicant with an alternate route or may deny the application at their discretion.**

#### **Single Trip Permit Special Regulations:**

1. Width: 3.66m – 3.99m – No conditions  
4.00m – 4.35m – Applicant to provide own escort in front of move  
4.35m – 5.00m – Applicant to provide own escort in front and back  
5.00m – Certified Superload Escort front and back  
Over 5.00m – Certified Superload Escort front and back and may limit segments of road without passing areas that can be occupied to 5 km
2. Length: 26.00m and longer – Applicant to have escort at back as well as front of move
3. Height: 4.40m - 4.60m – Applicant responsible for clearing overhead utilities and assuring clearance of overhead structures
4. Weight: Applicant must make special application.