



THE UNITED COUNTIES OF LEEDS AND GRENVILLE
REQUEST FOR ENTRANCEWAY PERMIT

Date: _____

Name: _____

Address: _____

Phone: _____ Email: _____

Reason for entranceway request (please attach additional notes/sketches if there is not enough room for remarks): _____

Is the new entranceway related to any new building/severance for property? If yes, attach planning application / documents: Yes [] No []

Table with 3 columns: County Road Number, Civic Address, Lot, Concession, Municipality, Location Property Description, Longitude/Latitude, Residential [], Commercial [], Field [], Other [], Property Zoned as.

Entrance Way Requirements - Width - Normal (Residential): _____
Or Wider (State Width): _____

I hereby confirm that I am aware of the conditions of the granting of this permit for the entranceway as set out in By-Law No. 91-7 and agree to abide by these terms.

I hereby agree to pay the total cost of the proposed entranceway and will submit the required fee when requested to do so.

I hereby acknowledge that an entranceway approval does not indicate that a land severance will be granted.

Signed: _____

To be completed by Counties

Applicant Interview by: _____ Date: _____

Recommended: Yes _____ No _____ Estimated Cost: \$ _____

Remarks: _____

Payment of Fee: \$ _____ Received by: _____

Date: _____



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COST ESTIMATE FOR INSTALLATION OF ENTRANCEWAY

UNDER BY-LAW NO. 16-37

MATERIAL

_____ metres of _____ mm CMP Culvert @ \$ _____ per metre = \$ _____

_____ coupler(s) @ \$ _____ each = \$ _____

SUB-TOTAL = \$ _____

SITE APPROVAL

Patrol Supervisor Site Approval \$ **50.00**

DELIVERY FEE – if applicable

Labour and Equipment fee for delivery of pipe to site \$100.00 (if applicable) \$ _____

Sub-total \$ _____

Administration Fee (15%) \$ _____

Taxable Sub-Total \$ _____

HST (13%) \$ _____

(HST# 108154956)

ADD: BASIC PERMIT FEE OF \$25.00 (Residential) OR \$125.00 (Commercial) \$ 25.00

PERMIT TOTAL \$ _____



CHECKLIST FOR ENTRANCEWAY APPLICATION

1. Assumption Criteria as per Counties' By-Law 08-42

2. Distance to nearest intersection greater than 200m.
 Yes No
If no, provide reasons to allow: _____

3. Confirm that any adjacent driveway (on same side of road) is greater than 50m.
 Yes No
Reason for exception: _____

4. Ensure that the Offset to any opposing driveway (on the other side of road) is greater than 100m. This is to avoid back-to back left turn conflicts.
 Yes No
Reason for exception: _____

5. Undertake quick visual for field confirmation. If there is a curve that visually looks like It could be a concern, undertake a sight line review using TAC guidelines. NOTE: Any obstructions, or signs that may require to be removed. Is there a concern with sight line?
 Yes No
 Vertical
 Horizontal
6. 8% grade required to ensure vehicles are positioned for safe entry/exit from road?
 Yes No
7. Provide arial map generally showing the new driveway location with property lines.
 Provided
8. Paved apron required for commercial entrance to avoid gravel on road.
 Applicable
 Not applicable