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**THE UNITED COUNTIES OF LEEDS AND GRENVILLE**  
**Public Works Division**

**Invites applications for the position of:**

**WINTER EQUIPMENT OPERATOR II**

**Competition Number: PW-24-115**

**Temporary Full time**

**Positions: 8**

**Duration: (December 2, 2024 to April 4, 2025)**

**2024 Salary Grid 3: \$28.03 - \$33.36/Hr.**

**Shift Rotation: 2- Week Rotation: 4am – 12:30pm; 4pm – 12:30am**

**Locations: Several locations throughout Leeds and Grenville**

**What we offer:**

**Vacation Pay & Benefits:** The Counties offers 4% in lieu of vacation and 7% in lieu of benefits. In addition, temporary employees can participate in our OMERS Pension program and Employee and Family Assistance program (EFAP) through Telus Health.

**Banked Hours:** Temporary Winter Operators have the ability to bank up to 120 overtime hours to be used for time off during the contract, or be paid out at the end of the contract.

**Training:** Our Public Works division offers paid training: One-Man Snow Plow Operator and we cover the cost of PPE.

**Fleet:** Our Public Works Division takes great pride in having a tandum fleet of well-maintained vehicles to serve the residents of Leeds and Grenville.

**COMPETITION:** PW-24-115 (Winter Equipment Operator II, TFT)  
**POSTING DATE:** July 30, 2024 (4:00 pm)  
**CLOSING DATE:** Open until Filled



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**JOB DESCRIPTION:**

Reporting to and under the direction of the Patrol Supervisor, the Equipment Operator II position will be responsible for operating several types of equipment and performing a variety of tasks related to the operation and maintenance of the County Roads Systems.

**QUALIFICATIONS AND REQUIREMENTS**

- Grade 12 Diploma or Equivalent;
- Valid D-Z driver's licence;
- Physically able to perform tasks involving heavy labour;
- Minimum of three year's progressive experience in the operation of heavy trucks and other related equipment;
- Mechanical aptitude to perform a wide variety of tasks relating to equipment maintenance, operation and repair.

**DUTIES AND RESPONSIBILITIES**

1. Performs the responsibilities of the position within the legislative and regulatory standards set out in the applicable Provincial and Municipal Acts. Performs the responsibilities of the position consistent with the Operational policies of the United Counties of Leeds and Grenville.
2. Operation of a 6-ton minimum dump truck equipped with snow plow and sander equipment during winter months. Ploughing and salting County road network in compliance with Minimum Maintenance Standards.
3. Culvert steaming to open up blocked culverts; equipment maintenance to winter fleet (washing, greasing, changing plough and wing steel, oil changes); stockpiling of winter material into storage buildings and installing snow fence to reduce drifting.
4. Replace driveway and road cross-culverts which includes operating machinery (backhoe and dump truck), shoveling, raking, packing, setting up temporary traffic protection, repairing guiderail, setting up road detours, maintaining cuts in asphalt, ditching, and landscaping.

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5. Mowing ditches with tractor/mower unit' weed trimming around signs, steel beam and post and cable; cut and/or trim trees within County right-of-way; clear brush from right-of-way for sight lines; operate diesel powered chipper and gas-powered chainsaws.
6. Responsible for completing necessary paperwork for documentation of deficiencies and completing repairs while complying with the Minimum Maintenance Standards.
7. Perform general road maintenance duties such as; patrolling, patching and grading shoulders.
8. Perform general shop maintenance such as; sweeping, cleaning, safety inspections and general shop repairs.
9. The United Counties' of Leeds and Grenville regards its employees as the most valuable asset in the organization. All employees are responsible and accountable for ensuring that health and safety standards are incorporated into all aspects of our business. Furthermore, that facilities and resources are made available to ensure the successful execution of all required Health and Safety legislation as well as corporate policies and procedures are adhered to.
10. Other related duties, as requested and required

**The foregoing Job Description reflects the general duties necessary to describe the principal functions of the job identified, and shall not be construed to be all of the work requirements that may be inherent in this classification.**

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**How to Apply:**

1. Quote "**Competition # PW-24-115 (Winter Equipment Operator II, TFT)**" in a Cover Letter
2. Identify in the cover letter your **preferred work location (s) in order**, based on the following:
  1. 720 County Road 44 Kemptville – North Grenville Garage
  2. 331 County Road 29 Frankville – North Leeds Garage
  3. 2320 County Road 21, Spencerville – South Grenville Garage
  4. 2714 Outlet Road, Lansdowne – South Leeds Garage
  5. 9863 County Road 10, Westport – North Crosby
  6. 6459 County Road 7 (Greenbush Road), Greenbush
3. Submit your cover letter (identifying your preferred work location (s), and resume to [careers@uclg.on.ca](mailto:careers@uclg.on.ca)).

Applicant information is collected under the Municipal Freedom of Information and Protection of Privacy Act (**MFIPPA**), and will only be used for candidate selection.

The United Counties of Leeds and Grenville is committed to providing a recruitment and selection process that is both inclusive and free from barriers. Accommodations for job applicants with disabilities are available upon request, and will be provided in accordance with the **Ontario Human Rights Code** and the **Accessibility for Ontarians with Disabilities Act**.

Applicants are required, in advance, to make any accommodation request known to Human Resources by contacting the department at 1-800-770-2170 or The Bell Relay Service. Human Resources will strive to provide reasonable and appropriate accommodation for all applicants, during the recruitment and selection process, which will ensure the process is conducted in a fair and equitable manner.

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