
THE UNITED COUNTIES OF LEEDS AND GRENVILLE



Maple View Lodge

Invites applications for the position of:

Position: Personal Support Worker

Status: Permanent Part Time

Hours of work: 30 hours Bi-Weekly

2024 Salary: \$25.73 to \$30.09 per hour

Location: Maple View Lodge, Athens

Union: OPSEU Local 494 (Maple View Lodge) bargaining unit

The provincial government has approved an expansion of the United Counties of Leeds and Grenville owned Maple View Lodge, long-term care home, located in Athens, Ontario. The highly anticipated expansion will see the addition of 132 class – “A” beds from the current existing 60-bed facility we see today.

Maple View Lodge is located in Athens, Ontario and is part of the region's heartland, famous for its lakes and cottage country such as Charleston Lake and the Rideau Canal System. Athens is located 20 minutes North of Brockville, Ontario, known for its tourist destinations including the Thousand Islands, bridges to the USA, and situated on the Highway 401, between Kingston, Toronto and Montreal.

Position Summary:

The Personal Support Worker (PSW) is part of an interdisciplinary team providing direct care and intervention. This position assists residents who have behaviours associated with dementia, delirium, mental health distress, addictions, or other neurological conditions. Working in collaboration with the interdisciplinary team the PSW contributes to the quality of life for residents by participating in the assessment; direct care and support and assisting the long-term care home to include effective strategies into the residents’ care plan. The PSWs work is



conducted in a manner that is consistent with the Mission, Vision and Values of the United Counties of Leeds and Grenville and Maple View Lodge.

QUALIFICATIONS AND REQUIREMENTS

- Personal Support Worker Certificate from an Accredited Ontario College or as per the Long Term Care Homes Act approved certification program.
- Gentle Persuasion Approach (GPA) training is considered an asset, or willingness to obtain the training once hired.
- Two (2) years experience working in Long-Term Care, or other healthcare settings
- Basic computer skills including ability to use electronic documentation systems (i.e. Point Click Care) and Microsoft Office Suite

DUTIES AND RESPONSIBILITIES

1. Assists and promotes the optimum physical, social and emotional well-being of each resident.
2. Participates in measures to maintain an environment which promotes the comfort, dignity and safety of residents
3. Acts as a team member through collaboration, respect, and effective communication
4. Contribute to the delivery of non-pharmacological or psycho-social behavioural care approaches in a collaborative environment
5. Follows the resident’s care plan observing and reporting any resident substantial findings and/or changes and communicates any incidents, accidents or unusual occurrences to the RPN/RN
6. Appreciation for the “team” philosophy, person and family centered care
7. Implement best practices as part of the interdisciplinary team related to dementia, delirium, and mental health issues, including the effect on the resident, family member, and caregiver within the PSW scope of practice
8. Practices proper hand hygiene techniques while performing all duties
9. Answers call bells and provides care to residents as required
10. Commitment to quality improvement and change initiatives
11. Responsible for accurate and complete documentation on the resident records including daily flow sheets, restraint flow sheets and incidental charting in Nursing Progress notes.
12. Ensures effective communication techniques in a team based philosophy are applied.
13. Demonstrates personal growth and development.
14. Completes mandatory education yearly as assigned
15. Performs the responsibilities of the position within the legislative and regulatory standards set out in the applicable Provincial and Municipal Acts. Performs the responsibilities of the

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| COMPETITION: | MVL-24-045 (Personal Support Worker, PPT) |
| POSTING DATE: | March 28, 2024 (4:00 p.m.) |
| CLOSING DATE: | April 4, 2024 (4:00 p.m.) |



position consistent with the Operational policies of the United Counties of Leeds and Grenville, Provincial Standards for Long Term Care, and Residents' Bill of Rights.

16. The United Counties' of Leeds and Grenville regards its employees as the most valuable asset in the organization. All employees are responsible and accountable for ensuring that health and safety standards are incorporated into all aspects of our business. Furthermore, that facilities and resources are made available to ensure the successful execution of all required Health and Safety legislation as well as corporate policies and procedures are adhered to. Maintains a high level of respect of confidentiality for the organization, as per the Municipal Freedom of Information and Protection and Privacy Act (**MFIPPA**).
17. Other related duties, as requested and required.

The foregoing Job Description reflects the general duties necessary to describe the principal functions of the job identified, and shall not be construed to be all of the work requirements that may be inherent in this classification.

How to Apply:

Please submit your resume and cover letter for competition #MVL-24-045 by email to careers@uclg.on.ca by 4pm on/before April 4, 2024.

Applicant information is collected under the Municipal Freedom of Information and Protection of Privacy Act (**MFIPPA**), and will only be used for candidate selection.

The United Counties of Leeds and Grenville is committed to providing a recruitment and selection process that is both inclusive and free from barriers. Accommodations for job applicants with disabilities are available upon request, and will be provided in accordance with the **Ontario Human Rights Code** and the **Accessibility for Ontarians with Disabilities Act**.

Applicants are required, in advance, to make any accommodation request known to Human Resources by contacting the department at 1-800-770-2170 or using The Bell Relay System. Human Resources will strive to provide reasonable and appropriate accommodation for all applicants during the recruitment and selection process, which will ensure the process is conducted in a fair and equitable manner.

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