



DELEGATION REQUEST

The request for delegation, any written submissions and background information for consideration by Committee/Council must be submitted to the County Clerk's office by 12:00 p.m. on the Tuesday one week prior to the scheduled meeting.

COMMITTEE/COUNCIL MEETING DATE:

SUBJECT:

PUBLIC MEETING: YES NO

NAME OF CONTACT PERSON:

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

NAME OF PRESENTER TO APPEAR AT MEETING:

ADDRESS:

Street

Town/City

Postal Code

HOME PHONE:

BUSINESS PHONE:

Area Code

Area Code

FAX:

EMAIL ADDRESS:

Area Code

BRIEF STATEMENT OF ISSUE OR PURPOSE OF PRESENTATION/DELEGATION:

Presentation Requirements:

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Committee/Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the County Clerk (613) 342-3840 Extension 2304.